

"Service to the Society through Quality Technical Education"

KDK College of Engineering, Nagpur

(Accredited by NAAC & NBA- CE, EE, ME, ETC, CSE)

Approved by AICTE, Recognized by UGC under Section 2(f) of the UGC Act, 1956

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University

Academic Monitoring

Service to the Society through Quality Technical Education
K.D.K. COLLEGE OF ENGINEERING, NAGPUR
(An Autonomous Institution)
Session 2024 - 2025

ACADEMIC CALENDAR

UG Program I Sem. BCA.

S. No.	Activity	Scheduled Dates
1	Commencement of I Sem. BCA.	21 st October 2024
2	Induction Program for I Sem. BCA.	21 st to 26 th October 2024
3	Diwali Vacation for students	27 th Oct to 3 rd Nov. 2024
4	Commencement of Teaching I Sem. BCA.	4 th November 2024
5	Selection of Class Representative for I Semester	4 th to 6 th November 2024
6	Test 1 (T1)	2 nd to 4 th December 2024
7	Display of Slow learners List (Course-wise) and Display of Time table of remedial classes for such students	9 th December 2024
8	Mid Semester Exam (MSE)	24 th to 31 st December 2024
9	Display of list of students having less attendance till MSE	23 rd December 2024
10	In-Semester Feedback from students	20 th to 21 st December 2024
11	Review of Students with low attendance/ poor performance with HoD along with parents	4 th January 2025
12	Submission of MSE – I Marks	7 th January 2025
13	Parent Teacher Meeting	11 th January 2025
14	Display of potential detention list (Course-wise) by the Dept.	15 th January 2025
15	Test 2 (T2)	16 th to 18 th January 2025
16	End-Sem Feedback from students	30 th & 31 st January 2025
17	Attendance will be computed till this date	31 st January 2025
18	Activities for Bright Students (Workshops, Seminars, Technical talk etc.)	During Regular Session
19	Acceptance of Final Submission in Lab courses	02 nd February 2025
20	Compilation/Submission of CA Marks	03 rd February 2025
21	Display of Final Detention List on Notice Boards	04 th February 2025
22	Payment of fine, etc, Clearance to get Admission Card of Exam	05 th to 06 th February 2025
23	Distribution of Exam Admission Card to students	7 th & 8 th February 2025
24	End Semester Exam (ESE) including Practical courses of I Sem. BCA.	10 th to 18 th February 2025
25	Showing the online answer books ESE to students within 7 days from date of examination of that particular course	Within 7 days
26	Submission of grievances/ appeals by students regarding marks, valuation etc. of ESE within 10 days from date of examination of that particular course	Within 10 days
27	Declaration of Results	1 st to 5 th March 2025

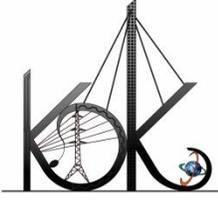
*Total number of Instructional Days: 95
*This Calendar is subjected to change due to unforeseen circumstances.

N. R. Dhamge
Dr. N. R. Dhamge
Dean (Academic)

V. P. Varghese
Dr. V. P. Varghese
Principal

Copy to:
1) Director, KDKCE, Nagpur
2) All Heads of the Department, KDKCE, Nagpur
3) Circulation amongst faculties and students
4) Display on notice Board and KDKCE website

R. D. K. College of Engg.
NAGPUR



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KDKCE/298/1014-25

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Service to the Society through Quality Technical Education
K.D.K. COLLEGE OF ENGINEERING, NAGPUR
(An Autonomous Institution affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)
Session 2024 - 2025

ACADEMIC CALENDAR UG Program II Sem. BCA.

S. No.	Particulars	Scheduled Dates
1	Commencement of II Sem. BCA.	6 th March, 2025
2	National Student Paper/Project Presentation Competition SPARK-2025	22 nd March 2025
3	Test I (T1)	27 th to 29 th March, 2025
4	Activities for Bright Students (Workshops / Seminars / Technical Talk etc.)	During Regular Session
5	Mid Semester Exam (MSE)	21 st to 26 th April 2025
6	Display of list of students having less attendance till MSE	25 th April 2025
7	In-Semester Feedback from students	26 th to 27 th April 2025
8	Review of Students with low attendance/ poor performance with HoD along with parents	28 th April 2025
9	Parent Teacher Meeting	17 th May 2025
10	Test 2 (T2)	22 nd to 25 th May 2025
11	Potential detention list / non-course completion list	26 th May 2025
12	Compilation/Submission of Internal Marks	31 st May 2025
13	Display of Final Detention List on Notice Boards	31 st May 2025
14	Payment of fine, etc, Clearance to get Admit Card of Exam	3 rd June 2025
15	Distribution of Exam Admission Card of ESE to students	5 th June 2025
16	End Semester Theory Exam (ESE)	9 th to 20 th June 2025
17	End Semester Practical Exam (ESE)	23 rd to 25 th June 2025
18	Redressal of grievances/ appeals by students regarding marks, valuation etc. of ESE within 10 days from date of examination of that particular course	Within 10 days
19	Declaration of Results	7 th July 2025
20	College Re- opens for Next Session 2025-26	4 th July 2025

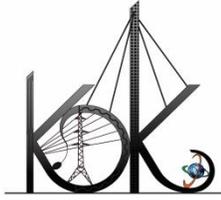
N. Dhamge

Dr. N. R. Dhamge
Dean (Academic)

Dr. V. P. Varghese
Principal

K. D. K. College of Engg.
NAGPUR

- Copy to:
- 1) Vice-Principal, KDKCE, Nagpur
 - 2) Head of the Department (BCA), KDKCE, Nagpur
 - 3) Circulation amongst faculties and students
 - 4) Display on notice Board and KDKCE website



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K.D.K. COLLEGE OF ENGINEERING, NAGPUR
(An Autonomous Institution)
Session 2024 - 2025

ACADEMIC CALENDAR

PG Programs (M. Tech. MBA, MCA)

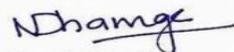
S. No.	Activity	Scheduled Dates
1	Commencement of I Sem. PG	September 2024 (As per Govt. Directives)
2	Induction Program for I Sem.	12 th to 18 th September 2024
3	Commencement of Teaching I Sem.	19 th September 2024
4	Test 1 (T1)	18 th to 25 th October 2024
5	Diwali Vacation	28 th Oct to 3 rd Nov. 2024
6	Students Performance review	24 th December 2024
7	Test 2 (T2)	26 th to 31 st December 2024
8	End Sem Feedback from students	30 th to 31 st Dec. 2024
9	Submission of provisional detention list to Dean Academics	01 st January 2025
10	Final Submission for Lab courses	02 nd January 2025
11	Compilation of CA Marks	04 th January 2025
12	Display of Final Detention List on Notice Boards	06 th January 2025
13	Payment of fine, etc, Clearance to get Admission Card of Exam	08 th to 09 th January 2025
14	Distribution of Exam Admission Card to students	10 th & 11 th January 2025
15	End Semester Exam (ESE) including Practical courses of I Sem.	15 th to 29 th January 2025
16	Showing the online answer books ESE to students within 7 days from date of examination of that particular course	Within 7 days
18	Submission of grievances/ appeals by students regarding marks, valuation etc. of ESE within 10 days from date of examination of that particular course	Within 10 days
19	Declaration of Results	15 th to 20 th Feb. 2025

*Total number of Instructional Days: 95

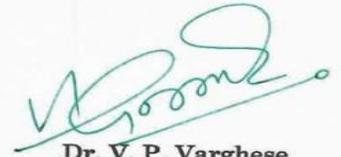
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Following activities are to be conducted by the Departments during the Session:

- 1) Value Added Course
- 2) Guest Lectures/ Workshops
- 3) Student Skill Development Program (SSDP)

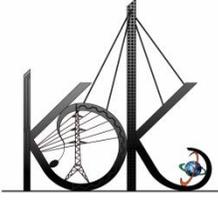


Dr. N. R. Dhamge
Dean (Academic)



Dr. V. P. Varghese
Principal

- Copy to:
- 1) Director, KDKCE, Nagpur
 - 2) All Heads of the PG Department, KDKCE, Nagpur
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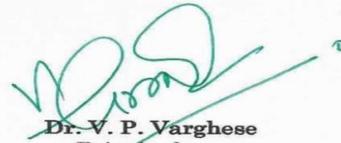
Service to the Society through Quality Technical Education
K.D.K. COLLEGE OF ENGINEERING, NAGPUR (Autonomous)
Session 2024-2025

ACADEMIC CALENDER II Semester of UG/ PG Programs (Autonomous)

S. N.	Activity	Proposed Dates
1	Founder's Day & Annual Social Gathering	30th -31st Jan 2025
2	Commencement of II Sem. B.Tech./ M. Tech./ MBA/ MCA	6 th Feb. 2025
3	Commencement of Teaching II Sem. B.Tech.	17 th Feb. 2025
4	Test 1 (T1)	1 st to 4 th March 2025
5	National Student Paper Presentation Competition SPARK-2025	5 th March 2025
6	Activities for bright students (Workshops/ Seminars/ Technical Talk etc.)	During regular session
7	Mid Semester Exam (MSE)	12 th to 19 th April 2025
8	Display of list of students having less attendance till MSE	25 th April 2025
9	In Semester Feedback from students	26 th -27 th April 2025
10	Review of students with low attendance/ poor performance to meet HoD along with parents	28 th April. 2025
11	Last Date for submission of MSE Marks to CoE	30 th April. 2025
12	Test 2 (T2)	13 th to 15 th May 2025
13	Potential detention list/ non course completion list	15 th May 2025
14	Parent Teacher Meeting	24 th May 2025
15	Attendance will be computed till this date	24 th May 2025
16	End Semester Practical Exam (ESE)	26 th May to 31 st May 2025
17	Compilation/Submission of Internal Marks	31 st May 2025
18	Display of Final Detention List on Notice Boards	31 st May 2025
19	Payment of fine, etc. Clearance to get Admit Card of ES Exam	3 rd June 2025
20	Distribution of Admit Card of ES Exam to students	5 th June 2025
21	End Semester Theory Exam (ESE)	9 th to 18 th June 2025
22	Redressal of grievances of students regarding marks, valuation etc. of ESE within 10 days from date of examination of that particular course	Within 10 days
23	Two Weeks Internship	19 th June to 3 rd July
24	Results Declaration	1 st July 2025
25	College Re-opens for Next Session 2025-26	4 th July 2025

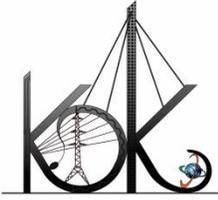


Dr. N. R. Dhamge
Dean (Academic)



Dr. V. P. Varghese
Principal

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KDKCE23/02
11/6/23

K.D.K. COLLEGE OF ENGINEERING
DEPARTMENT OF ELECTRICAL ENGINEERING

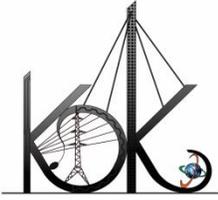
Details of Classes engaged by all faculty members of the department in the month of April 2023.

Name of Department: - ELECTRICAL ENGINEERING

SN.	Name of Faculty	No. of Leave taken				Name of Subject	No. of Quiz taken	Sem.	No. of Classes Engaged	Topics Covered	Units	Signature
		CL	DL	ML	Any Other							
1	Dr. (Mrs.) S. S. Ambekar	1	2					VIII	-	-	-	<i>S.A.</i>
2	Dr. G. H. Agrawal	1						VII II	01 09	4 3.2 to 3.4 4.1 to 4.4	4 2 & 4	<i>G.H.A.</i>
3	Mr. S. K. Mude	1	2					VII	01	5-1	1 topic	<i>S.K.M.</i>
4	Dr. D.M. Holey	1						VI	0.3	5-1 to 5-8	1 unit	<i>D.M.H.</i>
5	Mr. C. J. Sharma							IV	01	4-10	1 topic	<i>C.J.S.</i>
6	Dr. C. S. Hiwarkar							-	-	-	-	<i>C.S.H.</i>

SN.	Name of Faculty	No. of Leave taken				Name of Subject	No. of Quiz taken	Sem.	No. of Classes Engaged	Topics Covered	Units	Signature
		CL	DL	ML	Any Other							
7	Mr. A. M. Halmare	2						VI	01	5-7	1 topic	<i>A.M.H.</i>
8	Mrs. V.B. Hardas							VI	01	5-6	1 topic	<i>V.B.H.</i>
9	Mr. K. M. Dhenge	1.5						VIII IV	01 01	5-6 4-8	1 topic 1 topic	<i>K.M.D.</i>
10	Mr. S. D. Bhaisare		2	1				II	08	5-1 to 5-9	1 unit	<i>S.D.B.</i>

S.S.A.
Dr. S. S. Ambekar,
HOD, EE, KDKCE, Nagpur



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DEPARTMENT OF ELECTRICAL ENGINEERING

Details of Classes engaged by all faculty members of the department in the month of March 2025.

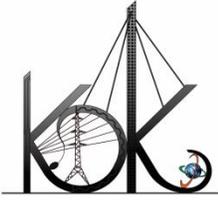
Name of Department: - ELECTRICAL ENGINEERING

SN.	Name of Faculty	No. of Leave taken				Name of Subject	No. of Quiz taken	Sem.	No. of Classes Engaged	Topics Covered	Units	Signature
		CL	DL	ML	Any Other							
1	Dr. (Mrs.) S. S. Ambekar					PE	-	VIII	13	5-3-5-7 4-1-4-3	1	<i>[Signature]</i>
2	Dr. G. H. Agrawal					PSP EM2	02	VIII II	08 09	4.2 to 4.6 5.1 to 5.4 2.1 to 2.4 3.1 to 3.2	4 to 5 2 to 3	<i>[Signature]</i>
3	Mr. S. K. Mude					EDS PS	-	VIII IV	10 15	3.7 to 3.9 4.1 to 4.7 2.8 to 3.9 4.1 to 4.8	2 unit 2 unit	<i>[Signature]</i>
4	Dr. D.M. Holey					OPER Elective Solos PUS Sudh	02	VI	08	4.1 to 4.3 5.1 to 5.2	1 1/2 unit	<i>[Signature]</i>
5	Mr. C. J. Sharma					EMC-1 BHVC-1 MVC	02 -	IV VIII	13 13	3.01-3.08 4.01-4.06 4.01-4.08 3.01-3.08	2 unit 1 1/2 unit	<i>[Signature]</i>
6	Dr. C. S. Hiwarkar					CAPS VI	04	VI	12	3.4-3.9 4.1-4.6	1 1/2 unit	<i>[Signature]</i>

SN.	Name of Faculty	No. of Leave taken				Name of Subject	No. of Quiz taken	Sem.	No. of Classes Engaged	Topics Covered	Units	Signature
		CL	DL	ML	Any Other							
7	Mr. A. M. Halmare					EMF EDTC	04 04	IV VI	10 08	4.6 to 4.10 5.1 to 5.8 5.1 to 5.10	1 1/2 unit 1 unit	<i>[Signature]</i>
8	Mrs. V.B. Hardas					SGP	4	VI	8	5.1-5.8	1 unit	<i>[Signature]</i>
9	Mr. K. M. Dhenge					SPT ESS	07 03	IV VIII	08 06	4.5 to 4.9 5.1 to 5.6 4.4 to 4.8 5.1 to 5.7	1 1/2 unit 1 1/2 unit	<i>[Signature]</i>
10	Mr. S. D. Bhaisare					ADC	05	II	10		1 1/2 unit	<i>[Signature]</i>
11	Mrs. Sonia Hokam					DE	4	IV	10	3.2-3.10	1 unit	<i>[Signature]</i>

[Signature]
Dr. S. S. Ambekar,
HOD, EE, KDKCE, Nagpur

Use of ICT
Google Classroom (Notes, Quiz, Evaluation etc)



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KDK College of Engineering, Nagpur

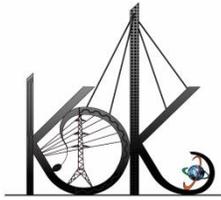
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The screenshot shows the Google Classroom interface for the course "B. Tech. III & IV Semester ETC 2024-25 (Second Year)". The left sidebar contains navigation options: Home, Calendar, Gemini, Teaching, and To review. The main content area is divided into sections: Stream, Classwork, People, and Grades. The Stream section features a header with the course title and a "Meet" button with a "Generate link" option. Below this, the class code "wg53n4h" is displayed. The stream contains several posts by Vijay Chakole, including assignments and materials related to Microcontroller & Application Objective Tests and Study Material Unit 5.

This screenshot shows the same Google Classroom interface for the course "B. Tech. III & IV Semester ETC 2024-25 (Second Year)". The view is similar to the first screenshot, but the stream content is scrolled down, showing more posts by Vijay Chakole. The posts include assignments and materials such as "Micro-Controller & Application Objective Test 20_...", "Micro-Controller & Application Objective Test 19_2...", "Microcontroller Study Material", "Assignment Microcontroller & Application Subject", and "Micro-Controller & Application Objective Test 18_2...".



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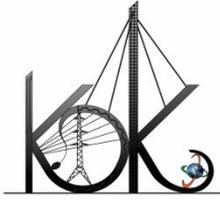
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The screenshot shows the 'People' tab of a Google Classroom. The class is titled 'B. Tech. III & IV Semester ETC 2024-25 (Second ...)'. The 'Teachers' section lists Vijay Chakole. The 'Students' section shows 102 students, with a list including AARTAVEE DHANANJAY, ABHISHEK BABAN, and ADESH JANRAO. The left sidebar contains navigation options like Home, Calendar, Gemini, Teaching, and To review, along with a list of other classes.

The screenshot shows the 'Stream' tab of a Google Classroom. The class is titled 'B. Tech. VII & VIII Semester 2024-25 (Final Year)'. The stream features a banner with the class title and a background image of laptops. Below the banner, there is a 'Meet' section with a 'Generate link' button, a 'Class code' section with the code '77vb6x6', and an 'Upcoming' section with the text 'No work due soon'. The stream also contains several assignment posts by Vijay Chakole, including 'PUT (Objective) VIII Semester ETC PEC-VII Satellite...', 'Second Sessional Objective Test ETRX VIII Semest...', and 'PEC VII Sat. Com. Quiz 20 2024-25'.



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classroom.google.com/c/Njk3ODk1MjUzNjM4

Classroom > B. Tech. VII & VIII Semester 2024-25 (Final Year)

Stream | Classwork | People | Grades

Upcoming
No work due soon
[View all](#)

- Vijay Chakole posted a new assignment: Second Sessional Objective Test ETRX VIII Semest...
Mar 12
- Vijay Chakole posted a new assignment: PEC VII Sat. Com. Quiz 20 2024-25
Mar 10
- Vijay Chakole posted a new assignment: PEC VII Sat. Com. Quiz 19 2024-25
Mar 10
- Vijay Chakole posted a new material: Study Materia UNIT 5
Mar 10
- Vijay Chakole posted a new material: Satellite Communication unit 4 Study Material
Mar 3
- Vijay Chakole posted a new assignment: Assignment PEC VII Satellite Communication Subje...
Feb 24

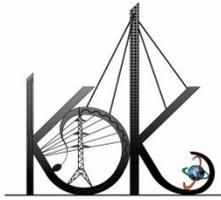
classroom.google.com/w/Njk3ODk1MjUzNjM4/t/all

Classroom > B. Tech. VII & VIII Semester 2024-25 (Final Year)

Stream | **Classwork** | People | Grades

[+ Create](#)

- PUT (Objective) VIII Semester ETC PEC-V...
Due Apr 11, 11:59 PM
- Second Sessional Objective Test ETRX VI...
Due Mar 12, 11:59 PM
- PEC VII Sat. Com. Quiz 20 2024-25
Due Mar 10, 11:59 PM
- PEC VII Sat. Com. Quiz 19 2024-25
Due Mar 10, 11:59 PM
- Study Materia UNIT 5
Posted Mar 10
- Satellite Communication unit 4 Study Ma...
Posted Mar 3
- Assignment PEC VII Satellite Communica...
Posted Feb 24



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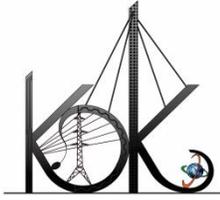
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The screenshot shows a Google Classroom interface for a class titled "Data Structure Using C++" (MCA-I SEM-I). The "Classwork" tab is active, displaying a list of assignments. At the top, there is a "+ Create" button. The list includes several "Ds_Quiz" assignments, "Solve the given quiz" tasks, "DS_UNIT2", and "Practical-2". Each item shows its title, a "Posted" date, and a three-dot menu icon.

Assignment Title	Posted Date
Ds_Quiz	Posted Dec 16, 2024
DS_Quiz	Posted Dec 13, 2024
Ds_Quiz	Posted Dec 12, 2024
Ds_Quiz1	Posted Dec 11, 2024
Solve the given quiz	Posted Dec 6, 2024
DS_UNIT2	Posted Dec 5, 2024
Solve the given quiz	Posted Dec 4, 2024
Solve the given quiz	Posted Dec 2, 2024
Practical-2	Posted Oct 7, 2024

The screenshot shows a Google Classroom interface for a class titled "B. Tech. VII & VIII Semester 2024-25 (Final Year)". The "People" tab is active, displaying a list of students. At the top, there is an "Actions" button and a sort icon labeled "AZ". The list includes names such as ABHAY SHIVHARE, ADITYA SAPATE, AJAY PIPARE, ANJALI JICHKAR, ANUSHRI KATEKHAYE, ARUSHI NAGMOTE, and ASHISH MAHALLE. Each name is preceded by a checkbox and followed by a three-dot menu icon.

Name
ABHAY SHIVHARE
ADITYA SAPATE
AJAY PIPARE
ANJALI JICHKAR
ANUSHRI KATEKHAYE
ARUSHI NAGMOTE
ASHISH MAHALLE



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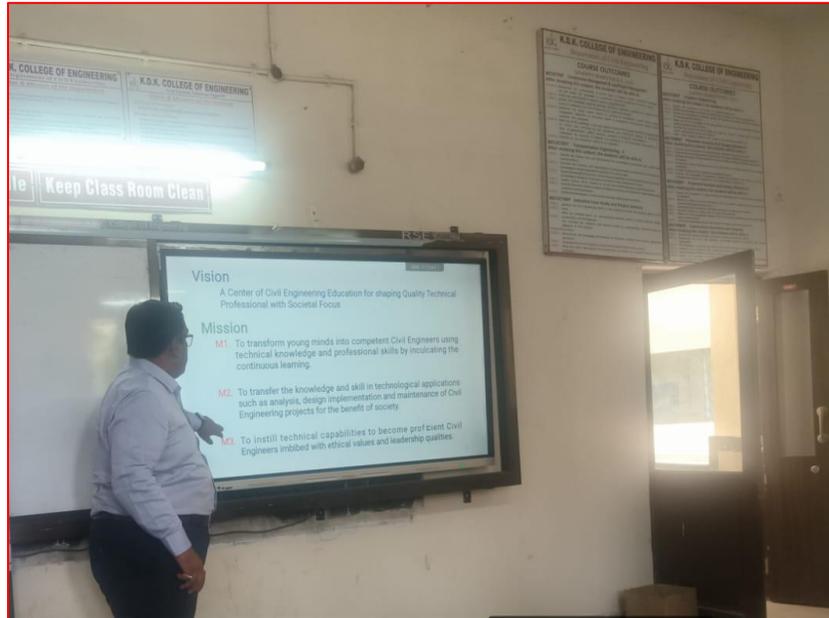
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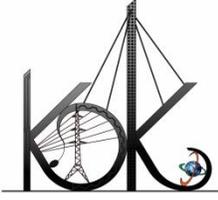
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Use of Interactive Panel



Head (CED) disseminating college/department Vision & Mission



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Mentor-Mentee System (Teacher-Guardian)

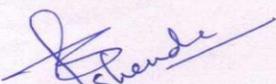
K.D.K College of Engineering, Nagpur
Department of Civil Engineering
Session 2024-25

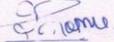
Notice Date: 04/06/2024

Allotment of Teacher Guardian

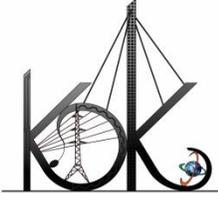
All the students of civil engineering Department are hereby informed that their guardian teachers for the mentioned Year and Roll No. are as follows:

Year	Roll No.	Name of Teacher
IV	401-430	Dr.P.S.Randive
	431-460	Dr. V.D. Vaidya
	461-490	Dr. B.S.Ruprai
III	301- 325	Prof. M. N. Umare
	326- 350	Prof. A. R. Nikhade
	351- 368	Dr. A.D. Shende
II	201-225	Prof. D.B. Awachat
	226-250	Prof. D.S. Padole
	251-268	Prof.C.S.Dhanjode


Dr. A.D.Shende
Guardian Teacher In-charge


Dr. S.R.Satone 04/06/24
Head (CED)
Head
Department of Civil Engineering
K. D. K. College of Engineering
Nagpur - 24





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K.D.K College of Engineering, Nagpur Department of Civil Engineering Session 2024-25

Notice

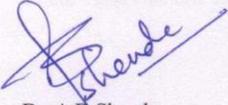
Date: 04/06/2024

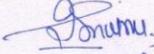
All the teaching faculty members are hereby informed that they are assigned no. of students as mentioned in the table below. All are requested to take the do the needfullist of students will be mailed by the respective class In-charge.

Duties and work for guardian teacher.

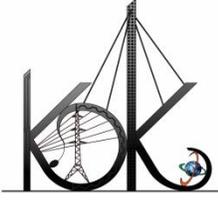
1. Check the status of assigned students.
2. Conduct regular meeting with the concerned students.
3. Discuss difficulties in Academic and other issues including Training (CRT)
4. Submit the report of meeting to the Head of Department with copy to the undersigned.

Year	Roll No.	Name of Teacher
IV	401-430	Dr.P.S.Randive
	431-460	Dr. V.D. Vaidya
	461-490	Dr. B.S.Ruprai
III	301- 325	Prof. M. N. Umare
	326- 350	Prof. A. R. Nikhade
	351- 368	Dr. A.D. Shende
II	201-225	Prof. D.B. Awachat
	226-250	Prof. D.S. Padole
	251-268	Prof.C.S.Dhanjode


Dr. A.D. Shende
Guardian Teacher In-charge


Dr. S.R. Satone 04/06/24
Head (CED)
Head
Department of Civil Engineering
K. D. K. College of Engineering
Nagpur - 2





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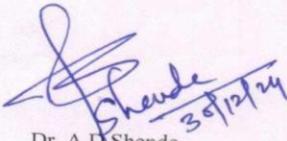
Notice

Date: 30/12/2024

Allotment of Teacher Guardian

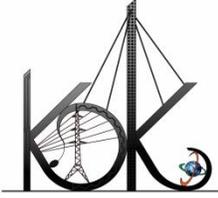
All the students of civil engineering Department are hereby informed that their guardian teachers for the mentioned Year and Roll No. are as follows:

Year	Roll No.	Name of Teacher
IV	401-423	Dr. P. U. Bisen
	424-446	Prof. D.B. Awachat
	447-469	Dr. N.R. Dhange
III	301- 316	Dr. B.S.Ruprai
	317- 332	Dr. A.D. Shende
	333-348	Dr. A.R. Nikhade
II	1-24	Dr. V.D. Vaidya
	25-48	Dr. C.S. Dhanjode
	49-72	Prof. M. N. Umare


Dr. A.D. Shende
Guardian Teacher In-charge


Dr. S.R. Satone 01/01/25.
Head (CED)
Department of Civil Engineering
K. D. K. College of Engineering
Nagpur - 24





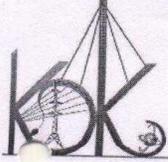
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K.D.K College of Engineering, Nagpur
Civil Engineering Department

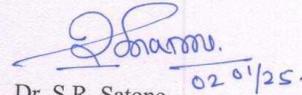
Date:- 02/01/2025

Notice

Students of Second and Third year are hereby informed that Teacher- Guardian Meeting with respective Teacher- Guardian is scheduled on 04.01.2025 at 12.45 pm.


02/01/25

Dr. A.D. Shende
TG Incharge


02/01/25

Dr. S.R. Satone
Head, CED, KDKCE
Department of Civil Engineering
K. D. K. College of Engineering
Nagpur - 24



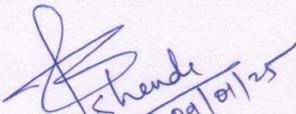


K.D.K College of Engineering, Nagpur
Civil Engineering Department

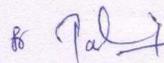
Date:- 09/01/2025

Notice

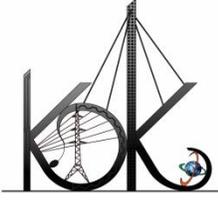
Students of Final year are hereby informed that Teacher- Guardian Meeting with respective Teacher- Guardian is scheduled on 13.01.2025 at 12.45 pm.


09/01/25

Dr. A.D. Shende
TG Incharge



Dr. S.R. Satone
Head, CED, KDKCE



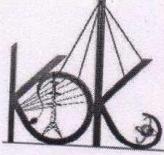
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K.D.K College of Engineering, Nagpur
Department of Civil Engineering

Date:- 13/02/2025

Notice

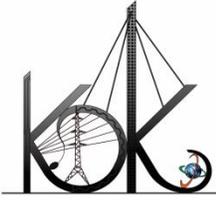
All students are hereby informed that Teacher- Guardian Meeting with respective Teacher- Guardian is scheduled on 15.02.2025 at 01.50 pm.

Dr. A.D. Shende
TG Incharge

Dr. S.R. Satone
Head, CED, KDKCE

Copy to,

- 1> Notice Board
- 2> Circulation for Classroom



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K D K College of Engineering, Nagpur
 Department of Civil Engineering
 Teacher – Guardian Report
 (Session: 2024-25)

Following is the report of Teacher Guardian Meeting held with the respective allotted students of V Semester Batch-1

Date of Meeting: 29/06/24
2:20 PM at A125

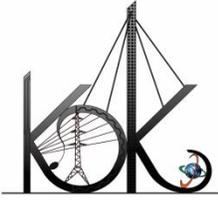
Points of Discussion	Details of discussion held	Remarks
Result of 1 st Sem Admission to 2 nd Sem	Get to come 2-3 students have not done.	* Anjali khume is yet to get an eligibility for admission to 2 nd Sem.
Internship -	All have done the internship & submitted reports along with certificates	To upload scans of reports in Google Drive → @ class X
Feasibility of Classes Activities in each subject	To maintain DB & PPLE and activity -1	Other subject teach will be requested to take activities

Suggestions (if any): Practical record writing to made early.

Number of allotted students = 25 From Roll No. 301 to 325

Number of Students Present = 11 Number of Students absent = 14

Name & Signature of Teacher – Guardian



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K D K College of Engineering, Nagpur
 Department of Civil Engineering
 Teacher - Guardian Report
 (Session: 2024-25)

Following is the report of Teacher Guardian Meeting held with the respective allotted students of V Semester.

Date of Meeting: 14.09.2024

Points of Discussion	Details of discussion held	Remarks
1. Scholarship forms submission	All have submitted & the corrections are also completed.	Checked & submitted
2. DC students were to take re-admission	Only 01 student Mr. Abadi took adm. out of 22	Other DC students to inform @ adm. class Yc to do the needful
3. Internships	All have done & submitted reports	submitted to the class Yc
4. Extension- cum Education tour	Request received from the students to take tour.	Asked to give application to the class Yc
5. Subject Activity	ACS & RCC subjects have not conducted subject activity.	class Yc requested to inform the respective Teacher
6. Less Attendance	Try to improve the attendance	List after session yet to be displayed

Suggestions (if any):

Subject activity to conduct

Number of allotted students = ~~17~~ 17

From Roll No. 301 to 325 (Rest 9 of DC)

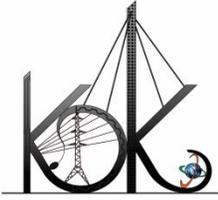
Number of Students Present = 06

Number of Students absent = 11

Name & Signature of Teacher - Guardian

[Handwritten Signature]
14/9/24

[Handwritten Signature]
PTD for Attendance



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K D K College of Engineering, Nagpur
Department of Civil Engineering
Teacher - Guardian Report
(Session - 2024-25)

Following is the report of Teacher Guardian Meeting held with the respective allotted students of IV-B3 Semester, Session (2024-25)

Date of Meeting: 08/02/2025

Meeting No. 4

Points of Discussion	Details of discussion held	Remarks
Exam - Retest	Failures will have to appear for re-test	-
VAC - AutoCAD	well conducted	Few students (5 nos.) Half Payment balance.
P.T.M	At least one parent to remain present in P.T.M	
Env. Engg	Numerical to be more	
Survey	more numericals to take.	
Dip. Holders to write Papers for SPARK-2025	Each Dip. student guided to write paper for SPARK-25. Paper will be based on their Dip. final year thesis.	Regular students will be attached to each Dip. student as co-author.

Suggestions (if any):

Number of allotted students = 24

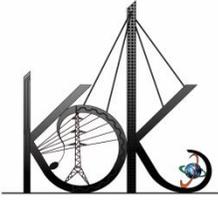
Roll No. = From 49 To 72

Number of Students Present = 14

Number of Students absent = 10

Name & Signature of Teacher - Guardian

[Handwritten Signature]
08/02/25



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KDK COLLEGE OF ENGINEERING, NAGPUR DEPARTMENT OF CIVIL ENGINEERING

Teacher- Guardian Meeting

Meeting of the Teacher Guardian with the concern allotted students was conducted on... 4/11/25 (12-45 pm)

The list of students attended is attached with their signature.

Following are the points discussed

Class: A-125

Batch: BA74-1

Academic Issues

Sr. No.	Issues	Proposed Action	Remarks
1.	Computers in the lab should be updated	Order placed for 15 New computer	Action Taken
2.	Scholarship status with UGC home & pw.		To be closed immediately if any.
3.	fee status		

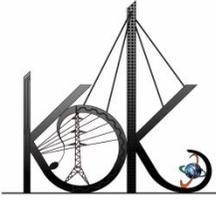
Non-Academic Issues

Sr. No.	Issues	Proposed Action	Remarks
1.	Internship for the fresher student	will bring some company to provide Internship to fresher	
2.	Water filter should be clean	- check & found clean	<i>Approved</i>
3.	Sport lecture should be given (Music / Dance)	- Should be included in T.P	

Bal
Signature of TG

S. Narasimha
Head
Department of Civil Engineering
K. D. K. College of Engineering
Nagpur - 24

[Signature]
Signature of Class I/C



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TG Meeting - I

→ Semester - V sem

Batch - III [Roll No. 351 to 366]

Date of Meeting - 29/06/2024

Points of Discussion

- 1) Result of IV sem
- 2) Admission to V sem
- 3) Internship
- 4) Regularity of classes & Practicals
- 5) Syllabus of V sem (CRTMNU)

Details of discussion held

- 1) IV sem Result yet to come
- 2) 5 students not take the admission till dated. They are waiting for IV sem result.
- 3) All students done the internship & submitted the report, certificate.
- 4) Classes are regularly conducted as per time table
- 5) CR & BR are formed.

① Tejas Bala Meshra

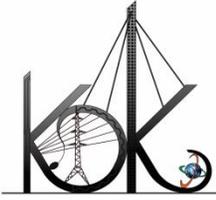
② Vevek Sataram Nagarkar

③ Vikas Ramesh Bisen

④ Vinay Malayan Patil

No. of students Present = (4)

29/06/2024
(Dr. A. D. Shende)



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TG Meeting - II

Date - 31/07/2024

Batch - III

Semester - V (3rd year)

Points of Discussion

- 1) Result of first sessional Exam
- 2) Attendance for the classes
- 3) Filling of Scholarship forms
- 4) Syllabus Coverage
- 5) Result of IV sem (CRTMNU)

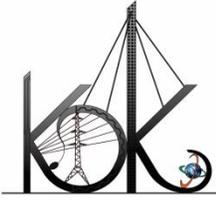
Details of Discussion held

- 1) All faculty members are shown the answer sheet to students
- 2) Three students filled the Scholarship forms till dated
- 3) ~~At least~~ 2 units are completed.
- 4) 4 students are DC from Batch - III

1)	Swejal. P. Kanadbhajane	352
2)	Teushna. S. Kanikate	355
3)	Tejas. Balu Meshram	353
4)	VPVCK. S. KAREMPRE	362
5)	Toyesh. V. ts. Kshirsagar	366
6)	Vinay. N. Patil	360
7)	Vivek. S. Nagarkar	363
8)	Vikas. R. Bisen	359

Total No. of students Present = (08)

Shende
31/07/2024



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TGT Meeting - III

Date - 18/09/2024

Batch - III

Semester - V (3rd year)

Points of Discussion

- 1) Result of Second Sessional Exam
- 2) Scholarship Form Submission
- 3) DC Students can take admission as per RTMNU notification
- 4) Submission of Internship Report & Certificate
- 5) Syllabus Coverage
- 6) Assignments

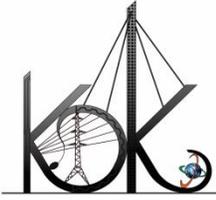
Details of Discussion held

- 1) All faculty members shown the answer sheet to students
- 2) All students fill the scholarship form
- 3) RTMNU Notification are already circulate for the student group.
- 4) All students submitted internship report & certificate
- 5) ~~4~~ assignments are completed More than 4 visits are completed
- 6) All faculty members are given the Assignments

• Satej P. Karandbhajane	352	AKK
Sumit S. Makde	351	Amakde
Vikas P. Bisen	359	V. Bisen
Vinay N. Patil	360	Patil
Vinay A. Ganve	356	ganve
Yash D. Khatkhede	364	Khatkhede
Veeru S. Nagrekar	363	Shirke

Total No. of students Present = (07)

Signature
18/09/24



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TG Meeting - I

Date - 04/01/2025

Batch - II

Semester - VI (3rd year)

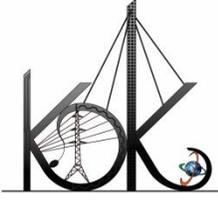
Points of Discussion

- 1) V sem RTMNU Exam
- 2) Scholarship forms status
- 3) Attendance for the class
- 4) Google classroom
- 5) Quiz for Google classroom
- 6) Value added Course
- 7) Navonmesh - 2025
- 8) Course objective & Course outcomes
- 9) Any other difficulty

Detail Discussion Held

- 1) V sem RTMNU Exam was good. All students will score good marks
- 2) All students scholarship is approved except Pratiksha Sonule
- 3) Inform students to attend classes regularly
- 4) All students join classroom through their KDKCE domain mail id.
- 5) Only water Resources Engg. Quiz is assigned
- 6) Value added Course will be start from 8/01/25 & Registration date is upto 06/01/25
- 7) All students will be participated in the Navonmesh-25
- 8) All faculties are explain course objective & course outcome

1)	Nikita S. Gonnade	317	APannacele
2)	Mutankumar P. Singh	318	MSinh
3)	Fayal. D. Banapale	319	FayalB
4)	Pijush. S. Shende	320	Pijush.
5)	Prachi V. Jambhulkar	321	PA
6)	Pratibha G. Meshram	322	Pratibha



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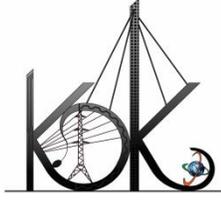
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7)	pranjali Nanendra muranule	323	Pranjale
8)	Pratiksha Pramod kolaskar	324	Kolaskar.
9)	Puutresh Gangaohar Gangaohar	326	Gangaohar.
10)	Pratiksha Satishrao Sonde	325	Sonde
11)	Radhey Rajesh Dahikar	327	Radhey.
12)	Riday Bijan Mandal	328	Mandal.
13)	Sachi Prakash Kale	330	Kale.
14)	sakshi Swati wadighare	332	Swadighare
Total no. of students Present = 14			
			<i>[Signature]</i> 04/10/25
			<i>[Signature]</i>



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Class Representative/Batch Representative

Date: 12/09/2023

K.D.K College of Engineering Nagpur

Department of Master of Computer Application

Session 2024-25

NOTICE

All the students of MCA Ist Year I Sem, are hereby informed that the following student are selected as a Class Representative and the Bach Representative for their class. To know their duties and responsibility, Please contact Class In-Change.

Class Representative:

1. Mr. Subham Patil
2. Miss. Pooja Chandankhede

Batch Representative:

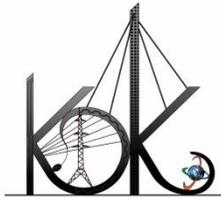
- | | |
|-------------------------|-----------------------------|
| 1. Miss. Khushbu Gautam | Batch 1: Roll No.1 to 34 |
| 2. Mr. Sarafat Sheikh | Batch 2: Roll No. 34 to 68 |
| 3. Miss. Payal Agarwal | Batch 3: Roll No. 69 to 101 |

Guardian Teacher:

- | | |
|--------------------------|---------------------|
| 4. Prof Arti Virutkar | Roll. No. 1 to 34 |
| 5. Prof. Minal Solanki | Roll. No. 34 to 68 |
| 6. Prof. Vedankita Mohod | Roll. No. 69 to 101 |

Prof. Arti Virutkar
Class In-charge, MCA Dept.

Dr. Anup Bhangre
HOD MCA Dept.



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Minutes of Meeting of CR/BR

Date: 07/11/2024

K.D.K College of Engineering Nagpur
Department of Computer Application
Semester 2024-25
Minutes of Meeting

Meeting was conducted on 06/11/2024 with CR's and BR's of BCA 1 year Sec A and Sec B along with respective class in-charge. Prof. Laxmi Bhat and Prof. Ashwini Wankhedar were present for the meeting.

Following Minutes were recorded:

Prof. Discuss with Students:

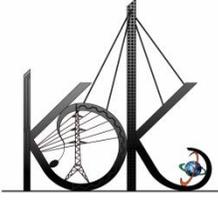
1. Syllabus coverage is satisfactory.
2. Classes conducted regularly.
3. Practices are conducted as per Schedule.

Any Other:
All CR and BR were advised to ask all students to meet their guardian teachers regularly and discuss their issues if any.

Following members attended the meeting:

1. Prof. Laxmi Bhat, Dept. of Comp. App.
2. Prof. Ashwini Wankhedar, Dept. of Comp. App.
3. Mr. Anil Shinde, Class Representative BCA I Year Sec A
4. Miss. Anjali Narasware, Class Representative BCA I Year Sec A
5. Mr. Yashraj Dhole, Batch Representative BCA I Year Sec A
6. Miss. Jyoti Shinde, Batch Representative BCA I Year Sec A
7. Mr. Vikas Chaudhary, Class Representative BCA I Year Sec B
8. Miss. Rachita Patil, Class Representative BCA I Year Sec B
9. Mr. Tushar Naklewar, Batch Representative BCA I Year Sec B
10. Miss. Simran Mendhe, Batch Representative BCA I Year Sec B

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Computer Application Department
K.D.K.C.E. Nagpur



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Date:18/10/2024

K.D.K College of Engineering Nagpur

Department of Master of Computer Application

Session 2024-25

Minutes of Meeting

Meeting was conducted on 17/10/25 with CR's and BR's of MCA I year and MCA II year along with respective class incharge. Prof. Arti Virutkar and Prof. Minal Solanki were present for the meeting.

Following Minutes were recorded.

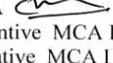
Points discuss with Students

- 1 Syllabus coverage is satisfactory
2. Classes are conducted regularly
3. Practical are conducted as per Schedule.

Any Other:

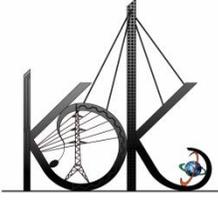
All CR and BR were advised to ask all students to meet their guardian teachers regularly and discuss their issues if any.

Following members attended the meeting

1. Prof. Arti Virutkar, Dept. of MCA 
2. Prof. Minal Solanki, Dept. of MCA 
3. Mr. Yash Titirmare, Class Representative MCA II Year 
4. Mr. Subham Patil Class Representative MCA I Year
5. Miss. Pooja Chandankhede Class Representative MCA I Year
6. Miss. Khushbu Gautam, Batch Representative MCA I year
7. Mr. Sarafat Sheikh, Batch Representative MCA I Year 

H.O.D.

**M.C.A. Department
K.D.K.C.E. NAGPUR**



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Date: 12/12/2024

K.D.K College of Engineering Nagpur

Department of Master of Computer Application

Session 2024-25

Minutes of Meeting

Meeting was conducted on 11/12/25 with CR's and BR's of MCA I and MCA II year along with respective Class Incharge. Prof. Arti Virutkar, Prof. Minal Solanki and Prof. Vedankita Mohod were present for the meeting.

Following Minutes were recorded.

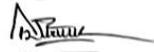
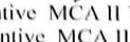
Points discuss with Students

- 1 To identify and regulate irregular students.
- 2 Finalise practical submissions before university exams for MCA II.
- 3 Discuss about syllabus coverage of MCA I for test-2 exam satisfactory.
- 4 Events conducted for students are Satisfactory.

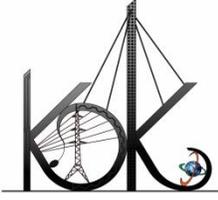
Any Other:

All CR and BR were advised to ask all students to be regular for classes, and take part in activities conducted by department.

Following members attended the meeting

- 1 Prof. Arti Virutkar, Dept. of MCA 
- 2 Prof. Minal Solanki, Dept. of MCA 
- 3 Prof. Vedankita Mohod, Dept. of MCA 
- 4 Mr. Yash Titirmare, Class Representative MCA II Year 
- 5 Miss. Diksha Tiwari, Class Representative MCA II Year 
- 6 Mr. Subham Patil Class Representative MCA I Year
- 7 Miss. Khushbu Gautam, Batch Representative MCA I year


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M.C.A. Department
K.D.K.C.E. NAGPUR



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Programme Assessment & Quality Improvement Committee (PAQIC)

K. D. K. COLLEGE OF ENGINEERING, NAGPUR.

Department of Computer Science & Engineering

(Session 2024-25)

Program Assessment & Quality Improvement Committee (PAQIC)

Sr. No.	Name of Person	Designation	Role	Institute / Organization
1.	Dr. Ajay A. Jaiswal	Prof & Head Dept. of CSE	Chairman	KDKCE, Nagpur.
2.	Dr. S. M. Malode	Asst. Prof, Dept. of CSE	Member	KDKCE, Nagpur.
3.	Prof. A. M. Kuthe	Asst. Prof. & Guardian Teacher In-Charge, Dept. of CSE	Member	KDKCE, Nagpur.
4.	Prof. K. S. Chandwani	Asst. Prof. & Class In-Charge 3 rd Year, Dept. of CSE	Member	KDKCE, Nagpur.
5.	Prof. V. R. Surjuse	Asst. Prof. & Class In-Charge Final Year, Dept. of CSE	Member	KDKCE, Nagpur.
6.	Dr. Anup Bhangе	Asst. Prof. Dept. of CSE	Member	KDKCE, Nagpur.
7.	Prof. S. Kurzadkar	Asst. Prof. & Class In-Charge Third Year, Dept. of CSE	Member	KDKCE, Nagpur.
8.	Prof. A. Nachankar	Asst. Prof & Project In Charge Final Year Dept. of CSE	Member	KDKCE, Nagpur.

H.O.D.

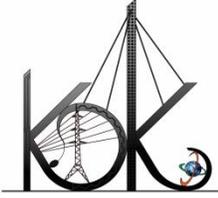
Computer Science & Engineering
K.D.K. College of Engineering, Nagpur

Dr. A. A. Jaiswal

Professor & Head,
Department of Computer Science & Engineering,
K. D. K. College of Engineering, Nagpur

Copy to : 1. Principal, KDKCE 2. Vice-Principal, KDKCE 3. Coordinator, IQAC
4. Dean, Academics 5. For Circulation among members & faculties of CSE





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Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University

No: KDKCE/CSE/2024-25/331

dt. 29/7/2024

Date: 29/7/2024

K. D. K. College of Engineering, Nagpur.

Department of Computer Science & Engineering

NOTICE

A meeting of Programme Assessment and Quality Improvement Committee (PAQIC) will be held on Wednesday 31/07/2024 at 2.30 PM in the departmental Seminar Hall. All the members of PAQIC are requested to attend the meeting.

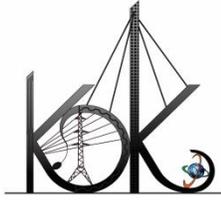
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Computer Science & Engineering
K. D. K. College of Engineering, Nagpur

H.O.D.

Computer Science & Engineering
KDKCE, Nagpur

- Copy to: 1. All the Members of PAQIC
2. Principal & Vice-Principal, Dean (Academics), Co-ordinator, IQAC KDKCE
3. For Circulation among the Faculties of CSE department.



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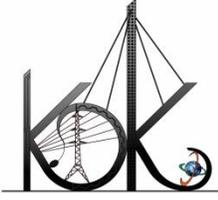
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Agenda of the meeting is as follows:

- Welcome committee members of PAQIC for session 2024-25.
- Review and confirmation of previous minutes of meetings held in session 2023-24.
- Academic Calendar for the session 2024-25.
- Regarding classes of Third, Fifth and Seventh Semester
- CRT Session for Seventh sem and Internship for III & V sem students
- Project allotment of Final Year students
- Inclusion of GATE coaching in the regular curriculum.
- Educational Tour/Industry Visit.
- Enrolment of students for MOOCs courses
- Assessment methods for CO attainment.
- Assessment Methods need to be discussed for attainment level.
- Nomination of Class Representative and Batch Representative in each semester
- Mentors Mentee scheme.
- Allocation of Guardian Teachers.
- Discussion on weak and bright students.
- Remedial classes for weak students
- Result Analysis.
- Formation of Departmental Student Forum
- Mentor Diary by every faculty
- Conduction of Quizzes after every class
- Mandatory Publication of faculties in conferences/journals
- Patent/Book Chapter, Mandatory MOOCs courses certification by faculties.
- Conduction of Guest/Expert lectures and Workshops for students.
- Identify Gaps in the subject
- Letters to the parent of students having less attendance
- Display the list of student having attendance less than 2%.
- Conduction of different curricular, extra curricular, co-curricular and Sport activities
- Any other matter with permission of session chair.



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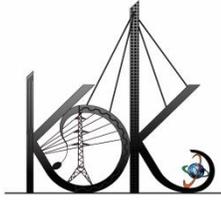
Department of Computer Science & Engineering

Programme Assessment and Quality Improvement Committee

DATE: 31.07.2024

A meeting of Programme Assessment and Quality Improvement Committee (PAQIC) is held on 31st July 2024 for the session 2024-25. The following members are present in the online meeting.

Sr. No.	Name of Person	Signature
1.	Dr. A. A. Jaiswal	1. 
2.	Dr. S. M. Malode	2. 
3.	Prof. A. M. Kuthe	3. 
4.	Prof. K. S. Chandwani	4. 
5.	Prof. V. R. Surjuse	5. 
6.	Dr. Anup Bhangre	6. 
7.	Prof. Shailesh Kurwadkar	7. 
8.	Prof. Abhishek Nachankar	8. 



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No: KDKCE/CSE/2024-25/341

dt 05/08/2024

KDK College of Engineering, Nagpur.

Department of Computer Science & Engineering

Programme Assessment and Quality Improvement Committee

DATE: 05.08.2024

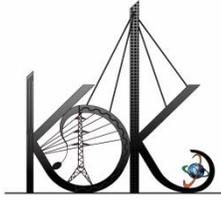
Minutes of the Meeting

A meeting of Programme Assessment and Quality Improvement Committee (PAQIC) was held on 31st July 2024 in the departmental seminar hall of Computer Science and Engineering Department, KDKCE, Nagpur.

1. Dr. A. A. Jaiswal, Asso. Prof. & Head, Department of Computer Science & Engineering
2. Dr. S. M. Malode, Asstt. Prof., Department of Computer Science & Engineering
3. Prof. A. M. Kuthe, Asstt. Prof., Department of Computer Science & Engineering
4. Prof. K. S. Chandwani, Asstt. Prof., Department of Computer Science & Engineering
5. Prof. V. R. Surjuse, Asstt. Prof., Department of Computer Science & Engineering
6. Dr. Anup Bhange, Asstt. Prof., Department of Computer Science & Engineering
7. Prof. Shailesh Kurzadkar, Asst. Prof., Department of Computer Science & Engineering
8. Prof. Abhishek Nachankar, Asst. Prof., Department of Computer Science & Engineering

The following points were discussed during the meeting and the minutes were recorded as below-

1. HoD, welcome all committee members in the meeting. The HOD review the last minutes of meetings which were held in the session 2023-24.
2. **Academic Calendar for the session 2024-25** : The departmental Academic Calendar for the session 2024-25 has been finalized in line with the Institute and University Academic Calendar.
3. **Regarding classes of Third, Fifth and Seventh semester** : The classes of Fifth Semester and Seventh Semester were commenced from 18th June 2024. The CRT session for Seventh Semester were conducted from 1st June to 15th June 2024. The Internship for Fifth semester from 7th June to 21st June 2024. The Induction of III Sem. B.Tech. students conducted from 18th June to 24th June 2024.



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4. Project allotment of Final Year students :

- Identification of projects and allocation methodology to Faculty Members
- The problem definition with their requirements and constraints are to be verified.
- The knowledge, methodology, skill set and interest of the students to implement the project are to be considered to undertake the projects.
- Faculties will be allocated as guide for the student's project.
- Each project team may varies from four to seven students.
- The student's projects are to be selected in line with department Program outcomes & PSO.
- Students are provided with brief idea of various fields for selecting the project ideas (Referring journals, Ph.D. Works, Future Scope of the existing projects).
- The faculties should encourage the students to carry out in house projects and support will be provided with all necessary resources.
- The faculties should encourage students to participate in project exhibitions. The project exhibition is aimed to provide common platform to exhibit their innovations and their work towards excellence in latest technology.
- The faculties should encourage students to publish their project work in reputed Journals/conferences.
- The faculties should encourage students to avail the external funding schemes for their project work.
- The progress of projects should be reviewed through seminars, held time to time.
- Emphasis on to follow code of ethics by referring various provisions to check plagiarism.

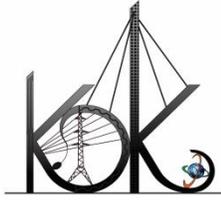
5. **Inclusion of GATE coaching in the regular curriculum :** The GATE coaching classes should be included in the regular time table. The concerned faculties should conduct the classes as per the scheduled time table.

6. **Educational Tour/Industry Visit :** Faculties and Prof. A.M. Kuthe (Incharge) are advised to organize the educational tour/industry visit to the local industries and also long study tour.

7. **Enrolment of students for MOOCs courses :** Faculties are advised to encourage the students to enrolled/registered themselves for the MOOCs courses. Prof. Vaishali Surjuse and Prof. Abhishek Nachankar are advised to make mandatory for all final year (VII Semester) students for registration of NPTEL/MOOC courses and get the certification also.

Make sure that the must register under the “Karmavir Dadasaheb Kannamwar (KDK) College of Engineering” having code “792”. The student should also mention the Teacher Mentor name at time of registration.

8. **Assessment methods for CO attainment :** The different assessment tools used to assess CO's and the recurrence with which the assessment methods are discusses and finalized. COs/POs assessment & outcomes and efforts in continuous improvement are discussed.



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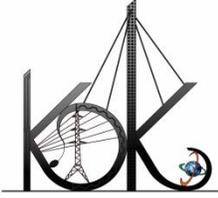
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9. **Nomination of Class Representative and Batch Representative in each semester :** The Guardian Teacher Incharge and all Class incharges of all semester are advised to nominate the Class Representative and Batch Representative in each semester.
10. **Mentors Mentee scheme :** All class incharges are advised to implement the Mentor Mentee scheme in all semester. **Prof. Kuthe is overall incharge of Mentor Mentee scheme.**
11. **Allocation of Guardian Teachers :** Guardian Teacher are allocated to every students in all the semester. Guardian Teacher Incharge, Prof. A. M. Kuthe will instruct all the Guardian Teachers to conduct the meeting with students on regular basis.
12. **Discussion on weak and bright students :** The committee has decided to take special care on weak students by taking extra effort by the faculties to improve their academics. The Committee has also suggested encouraging the bright students to participate in extracurricular and co-curricular activities. Encourage them to present their ideas through conferences and journals and also participating in Technical events. After the result of First sessional examination, the remedial classes for weak students will be conducted. All class incharges and Guardian Teachers are advised to take care of weak students. The Incharge Prof. P. Kuchewar (Singam) advised to maintain the concerned file and documentation properly.
13. **Result Analysis:** The class incharges of all the semester are advised to prepare the result analysis of Summer-2024 Examination and prepare the report for the same.
14. **Formation of Departmental Student Forum :** The Faculty Incharge of Student Forum Prof. K. S. Chandwani advised to form the new team of Student's Forum PICSEL for the session 2024-25
15. **Mentor Dairy by Every faculty :** All the Faculties are advised to maintain the Mentor Dairy and interact with the students on regular basis. This mandatory for all the faculties.
16. **Conduction of Quizzes after every class :** It is mandatory for all the faculties to conduct Quiz after every theory class and maintain the record of same.
17. **Publication of Faculties in Conferences/Journals :** It is Mandatory for all faculties to published at least two research papers in the Scopus indexed journal/conference.
18. **Patent/Book Chapter/Copyrights, MOOC/NPTEL Courses Certification by faculties :**



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All the faculties are advised for at least one Patent or Book Chapter or Copyrights alternatively in a year. At least one MOOC/NPTEL course certification is mandatory for every faculty in a year.

19. **Conduction of Guest/Expert lectures and Workshops for students:** All the class incharges and faculties are instructed to arrange the Expert/Guest lectures and Workshops for the students.
20. **Identify Gaps in the subject :** All the faculties are advised to identify Gaps in the subject if any and accordingly conduct the guest/expert lectures, seminars, Workshops and motivate the students to register for concerned MOOC courses.
21. **Letters to the Parents of Students having less attendance :** All the Class Incharges and Guardian Teachers are advised to send the letters to the parents of student having less attendance in the on-going semester.
22. **Display the List of students having attendance less than 2% :** All the Class Incharges and Guardian Teachers are advised to display the list of students having attendance less than 2% and inform the same to their parents. Also ask their parent to meet the concerned faculties along with class incharge and HOD.
23. **Conduction of different curricular, extra-curricular, co-curricular and Sport activities :** All the faculties are advised to conduct different curricular, extra-curricular, co-curricular and Sports activities throughout the year.
24. Committee mentioned that subject in-charges need to take content beyond the syllabus.
25. Take all the above points for the discussion in front of Departmental Advisory Board.

H.O.D.

Computer Science & Engineering
K.D.K. College of Engineering, Nagpur

HOD

Computer Sci. & Engg.
KDKCE, Nagpur.

Copy to

1. The Principal, KDKCE
2. Vice-Principal, KDKCE
3. Co-ordinator, IQAC, KDKCE
4. Dean, Academics & Dean, SDC
5. All the members and faculties of CSE for information and implementation.